
MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 27, 2026

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz – Virtual
 Division 1 Councillor Jim Range – Virtual
 Division 2 Councillor Gordon Spencer
 Division 3 Councillor Rob Blais – Virtual from 12:45 p.m.
 Division 4 Councillor Ken Hergott
 Division 5 Councillor Lane Nedelec
 Division 6 Councillor Victor Hamm
 Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
 10:30 a.m. Paige Hundt, Municipal Planner
 11:00 a.m. Robin Bloski, Northbound Planning

CALL TO ORDER: Division 6 Councillor Victor Hamm called the meeting to order at 9:07 a.m.

AGENDA

0072 – 26 BLAIS That the January 27, 2026 agenda, as revised with the addition of the following items, be accepted as circulated:
 - 5) Business Arising – Development Permit, Cenovus Dilsap.

CARRIED

MINUTES

0073 – 26 SPENCER That the January 13, 2026 meeting minutes be approved as circulated.

CARRIED

Deputy Reeve Gordon Spencer left the meeting at 9:28 a.m. Quorum maintained.
Kerry Robertson, Municipal Foreman joined the meeting at 9:29 a.m.
Deputy Reeve, Gordon Spencer returned to the meeting at 10:05 a.m.

DISCRETIONARY DEVELOPMENT PERMIT - CENOVUS DILSAP FACILITY

0074 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 TABLES the Discretionary Development Permit as submitted by Cenovus Energy to the February 10, 2026 meeting.

CARRIED

NORTHWEST SCHOOL DIVISION EMAIL CORRESPONDENCE

0075 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the email correspondence received from V. Calvert, Supervisor of Transportation on January 23, 2026 regarding Road Upgrade Required for Bus Service.

CARRIED

PUBLIC WORKS UPDATE

0076 – 26 RANGE That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson.

CARRIED

Kerry Robertson, Municipal Foreman left the meeting at 10:30 a.m.
Municipal Planner Paige Hundt joined the meeting at 10:30 a.m.

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PUBLIC HEARING

0077 – 26 SPENCER That the Rural Municipality of Mervin No. 499 recess the January 27, 2026 regular meeting at 10:58 a.m. to move into a Public Hearing.

CARRIED

Northbound Planning, Planning and Development Manager Robin Boski joined the meeting virtually at 11:10 a.m. and left at 11:20 a.m.

RECONVENE REGULAR MEETING

0078 – 26 RITZ That the Rural Municipality of Mervin No. 499 resumes the open session of the January 27, 2026 Council Meeting at 11:20 a.m.

CARRIED

SUBD-005666-2025 - SW 30-54-19-W3 Ext 35 AND PARCEL C PLAN 102148668

0079 – 26 BLAIS That the Rural Municipality of Mervin No. 499 is not in support of the Subdivision Request for SW 30-54-19-W3 Ext. 35 and Parcel C, Plan 102148668 as the request does not conform with the requirements in Bylaw No. 94-4 Zoning Bylaw.

CARRIED

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

0080 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for #250074-020 Lot 1, Block 3, Plan 102013254 CON.

CARRIED

ZONING BYLAW AMENDMENT REQUEST – AG ZONING DISTRICT NE PT 01-54-20-W3

0081 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 denies the request for consideration of an amendment to Zoning Bylaw No. 94-4 for an increase to the number of allowable recreational vehicles on a parcel within the Agriculture Zoning District.

CARRIED

MUNICIPAL PLANNER UPDATE REPORT

0082 – 26 RANGE That the Rural Municipality of Mervin No. 499 accepts the Planner Update report as presented by Paige Hundt, Municipal Planner as circulated and discussed.

CARRIED

Paige Hundt, Municipal Planner left the meeting at 11:30 a.m.

JOINT EMERGENCY PLAN AND TARGETED SECTOR SUPPORT GRANT

0083 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 supports participation in the development of a joint Emergency Response Plan with the RM of Frenchman Butte No. 501. Furthermore, that Council supports the submission of a joint application to the Targeted Sector Support (TSS) Cost-Shared Grant Program for this project.

CARRIED

NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS – JANUARY 19, 2026 MINUTES

0084 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the January 19, 2026 minutes of North Saskatchewan River Municipal Health Holdings.

CARRIED

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NORTHWEST MUNICIPALITIES ASSOCIATION

0085 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges the Northwest Municipalities Association documentation as circulated and the verbal report of the January 21, 2026 meeting by Deputy Reeve Gordon Spencer.

CARRIED

NORTHWEST MUTUAL AID AREA

0086 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges the Northwest Mutual Aid Area documentation as circulated and the verbal report of the January 26, 2026 meeting by Deputy Reeve Gordon Spencer and Councillor Victor Hamm.

CARRIED

RECESS

0087 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 recesses the January 27, 2026 meeting at 12:05 p.m.

CARRIED

Division 3 Councillor Rob Blais left the meeting at 12:25 p.m. Quorum maintained.

RECONVENE MEETING

0088 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 reconvenes the January 27, 2026 meeting at 12:35 p.m.

CARRIED

Rob Blais, Division 3 Councillor joined the meeting virtually at 12:45 p.m.

SASKATCHEWAN ASSESSMENT MANAGEMENT AGENCY ANNUAL MEETING AND TRAINING – APRIL 21 AND 22, 2026

0089 – 26 HAMM That the Rural Municipality of Mervin No. 499 designates Division 4 Councillor Ken Hergott and Chief Administrative Officer Shiloh Bronken as voting delegates at the 2026 Saskatchewan Assessment Management Agency Annual Meeting and Training on April 21 and 22, 2026 in Saskatoon.

CARRIED

SASKATCHEWAN'S LAKE STEWARDSHIP SUMMIT – FEBRUARY 11, 2026

0090 – 26 RITZ That the Rural Municipality of Mervin No. 499 registers, at a cost of \$75.00 per person, the following individuals for Saskatchewan's Lake Stewardship Summit with accommodations, taking place February 11, 2026 in Saskatoon, SK:

- Ken Hergott, Division 4;
- Lane Nedelec, Division 5;
- Paige Hundt, Municipal Planner; and
- Shiloh Bronken, Chief Administrative Officer.

CARRIED

SPECIAL OCCASION PERMIT – BLUEBERRY HILL GOLF COURSE

0091 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges the Special Occasion Permit request for the 6th Annual Jamboree as submitted by M. Heddon for 1:00 p.m. August 15 until 1:00 a.m. on August 16, 2026 as approved by Administration on January 23, 2026.

CARRIED

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ST WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC. – NOVEMBER 18, 2025 MINUTES

0092 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the November 18, 2025 minutes of St. Walburg and District Fire and Rescue Association Inc.

CARRIED

HAMLET OF CRYSTAL BAY SUNSET – JANUARY 14, 2026 MINUTES

0093 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges receipt of the minutes of the January 14, 2026 Hamlet of Crystal Bay Sunset Board Meeting.

CARRIED

HAMLET OF KOPPS KOVE – BOARD MEMBER RESIGNATION

0094 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 accepts with regret the resignation of Hamlet of Kopps Kove Board Member Kyle Down as of January 15, 2026. Furthermore, the hamlet will continue with two (2) board members until the 2026 AGM.

CARRIED

SUNRISE AND COTTAGE WATER COOPERATIVE INC. – JANUARY 21, 2026

0095 – 26 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the January 21, 2026 meeting documentation including financials, as submitted by the Sunrise and Cottage Water Cooperative Inc.

CARRIED

HAMLET OF POWM BEACH MAINTENANCE AGREEMENT – K. WILLIAMS

0096 – 26 RITZ That the Rural Municipality of Mervin No. 499 enters into a maintenance agreement with Ken Williams for the Hamlet of Powm Beach for 2026. Furthermore, the rate of compensation is clarified at \$27.50 per hour, not per month as indicated.

CARRIED

CORRESPONDENCE OF JANUARY 27, 2026

0097 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the January 27, 2026 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF JANUARY 27, 2026

0098 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27756 to #27784 (\$305,721.48), manual cheques 1592-Man to 1604-Man (\$18,930.15) and Payroll (\$30,171.35) totaling \$354,822.98, as presented.

CARRIED

INVESTMENT OPTIONS AND TERM DEPOSITS

0099 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 upon maturity of the Term Deposit Accounts (2), reinvest the funds as follows, with the difference including interest to be placed into the General Savings Account:

- \$3,450,000.00 invested in one (1) 12-month Term Deposit at a rate of 3.35%.

CARRIED

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FINANCIAL TRANSFERS FOR 2025

0100 – 26 NEDELEC

That the Rural Municipality of Mervin No. 499 transfers the following funds from the General Chequing into General Savings for Dedicated Reserves:

- \$88,477.55 for Planning and Development – Service Fees and Cash In Lieu of MR; and
- \$582,550.82 for Hamlet Surplus.

CARRIED

ADJOURNMENT

0101 – 26 NEDELEC

That the January 27, 2026 meeting be adjourned at 1:55 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


DEPUTY REEVE